

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING May 21, 2009**

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order May 21, 2009, at 9:03 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Ken Rydberg, DC Geoff Cooker DC Dennis Harris, Captain Dave Shepherd, Sgt. Rich Solarz, Director Barry Valentine, Mark Kuhlman, Jim Molnar, and Mike Vest.

**MEMBERS ABSENT:** Chief Jim Saletta and John Shay

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator, Wileen Peterson, Application Specialist, Robin Gibbs, Admin Specialist, Ryan Cypher, Technology Specialist.

**VISITORS:** Pat McCarthy, Brian Knop, MCSO; Mary Christiansen, ALFPD; Deb Palmsiano, CLPD; D.C. Joe Krueger, MTFPD; D.C. Ken Caudle, HFPD; Denise Wills, HUPD; D.C.; John Burns, Woodstock PD; Lou Vernagallo, SEECOM.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:**

**MOTION:** by Captain Shepherd, second by Barry Valentine, to accept the April 16, 2009 minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** We received a status update from GTG. The email will be forwarded to the board members. Chip Craig will be present at the June meeting for a verbal update.

Chairman Weber informed the board he received information about a new notification system called NIXLE.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of April 30, 2009 was \$2,560,300.49 in the General Account.

**MOTION:** by Barry Valentine, second by Sgt. Solarz, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Shepherd, Solarz, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by D.C. Cooker, to approve the 290001 expenditures in the amount of \$144,073.69, 290100 expenditures in the amount of \$203,404.33 for the month of May. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Shepherd, Solarz, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** The budget process has begun. An email was received from Finance that the budget documents are available on the network.

**TECHNICAL:** Additional T-1's are needed to increase the capacity of the network.

**MOTION:** by Jim Molnar, second by Mark Kuhlman, to add seven additional T-1 lines to the network in an amount of \$2350 per month. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Shepherd, Solarz, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

As we proceed with the implementation of VisionCAD, it is time to purchase the computers needed for the 911 interface and connection manager.

**MOTION:** by Jim Molnar, second by D.C. Cooker, to purchase 9 pc's in amount not to exceed \$10,000. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Shepherd, Solarz, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

With the additional T-1 lines, it is necessary to upgrade the router hardware to be able to connect the lines to the network.

**MOTION:** by Jim Molnar, second by Barry Valentine, to purchase the necessary hardware to upgrade the routers for the network in an amount not to exceed \$41,500.00. A roll call vote was taken. Members voting AYE: Cooker, Harris, Johns, Kuhlman, Molnar, Rydberg, Shepherd, Solarz, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

**PERSONNEL:** None

**TRAINING:** As previously mentioned, there was a concern with the presented document's terminology and the fact there was not a continuing education plan in place. Sgt. Johns, Wileen, and Cindy Amore worked on developing a plan which will be forwarded to the state for approval.

Art spoke with VisionAIR regarding the price of licensing for LMS. There is discussions in the works for a per license price if a certain number is committed to.

**PSAP:** As previously reported a group did a site visit to Waukesha County, WI for a demonstration on My State USA notification system. A demo for the board members will be set up for June's ETSB meeting.

**GRANT WRITING:** Jim Molnar informed the board of public safety grants being offered by Motorola.

**DISCUSSION/INFORMATION:**

A request was made for all PSAP's to review procedures for transferring 911 calls.

Barry Valentine advised the County Board has passed a grant agreement with EMA. There will be meetings in the future with all agencies regarding communications.

SEECOM will be upgrading its UPS within the next month.

**MOTION:** by Chief Rydberg, second by Barry Valentine, to adjourn. All members present voted AYE. Motion passed.  
Meeting adjourned at 9:51 AM

<p><b>The next meeting is <u>9:00 AM</u> Thursday June 18, 2009</b> <b>***Woodstock PD***</b></p>
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***There was not a coordinator's report for the May meeting.***